

## EXECUTIVE SUMMARY

### Recommendation for Additional Spending Authority 16-158C - Miscellaneous Environmental Consulting Services

---

Request for Proposal (RFP) 16-158C - Miscellaneous Environmental Consulting Services was approved at the Regular School Board Meeting on November 1, 2016, with a spending authority of \$1,000,000 for a three (3) year term from December 1, 2016 through November 30, 2019. This contract is in its seventeenth (17) month and is utilized by Environmental Health and Safety Department (EHS).

The scope of services under this RFP include testing, sampling, performing hazard assessments, and other consulting services for asbestos, lead-based paint, mold, indoor air quality, and additional industrial hygiene services. These environmental services will allow the District to comply with Environmental Protection Agency and Asbestos Hazard Emergency Response Act regulations. These regulations require testing building materials for the presence of asbestos prior to renovation or demolition activities that may disturb the materials, and if asbestos-containing materials are detected, they must be removed prior to the renovation or demolition project. The District's Safety, Music/Art, Athletics, Renovation and Technology (SMART) program has a significant number of school projects related to the demolition, renovation, and repairs of schools across the county. Asbestos and mold abatement projects will be required in many of these schools before construction can proceed.

The action to increase spending authority will ensure that there are no lapses in coverage in the surveying, testing and as prescribed, removal of hazardous materials focused upon asbestos-containing materials and lead-based paint. The contracts as originally approved only provided for typical district operational needs. The execution of the SMART program has created a totally new set of requirements for these services. In as much as nearly every primary project involves renovation and retrofit, a survey of existing conditions is needed in almost every project.

#### Financial Impact

In order to project needs going forward, action to date on projects submitted for survey and related work were compiled. Based upon the number of work requests to date (a total of one hundred twenty-nine (129) an average cost per project was determined. Next, the number of primary projects yet to be addressed was determined. Using the average cost of work to date and the number of projects future one hundred thirty-eight (138), a cost for the remaining work for surveys, monitoring and testing was determined.

Regarding surveys and monitoring, based upon an average per project of \$2,106 and using the same one hundred thirty-eight (138) projects a cost projection was developed which is \$300,000. Additionally, \$288,754 have already been incurred for the SMART Program and is included in this request for additional spending authority. The SMART ongoing projects are separate from the day to day operational projects by Environmental Health & Safety (EHS), hence the unused spending authority demonstrated in the Financial Analysis Worksheet cannot be applied to the SMART activities.

The total spending authority requested is \$580,000 as demonstrated in the breakdown below:

Survey and monitoring average cost		\$ 2,106
Number of projects	*	138
Projected spend	=	\$290,628
SMART incurred costs	+	\$288,754
<b>Total spending authority requested (rounded up)</b>	<b>=</b>	<b>\$580,000</b>